

<i>Subject:</i>	SWEDISH BID TO HOST 2015 IPC PLENARY MEETING	<i>Annex No. -</i>	69
<i>Author:</i>	Pia Berggren, Elisabet Mikaelsson, Swedish Parachute Assoc.	<i>Agenda ref. -</i>	28.1.2
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Swedish Parachute Association

BID TO HOST THE 66th ANNUAL FAI / IPC MEETING IN Stockholm 2015

Tuesday January 27th to Sunday February 1st 2015

Venue: Quality Airport Hotel Arlanda, Stockholm



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Organizer

The 66th IPC Plenary Meeting will be organized by the Swedish Parachute Association, represented by the IPC Delegate, Mrs Pia Berggren.

Venue for the meeting

Quality Airport Hotel Arlanda is a modern conference hotel located only 5 minutes from Stockholm Arlanda Airport. The hotel is attractive, full-service hotel specialising in courses, conferences and meetings with 24 light and spacious conference rooms with a total capacity of up to 160 persons. The staff has experience with both small and large conferences and all the conference rooms can be tailored for special needs.

Address: Cederströmsslinga, 195 86 Arlandastad, Sweden

www.nordicchoicehotels.com/quality/quality-airport-hotel-arlanda/

Dates

Arrival: Tuesday January 27th, 2015

Departure: Sunday, February 1st, 2015

Main Meeting Room

Accommodates up to 150 persons and is equipped with state-of-the-art technology including Internet. The room is available during the entire duration of the IPC Meeting 24 hours a day.

Additional Meeting Rooms

Accommodate up to 15 persons, provided 24 hours.

Technical Workroom and Printing room

Will be available during the Meeting to all members of the Committees and to all delegates. Equipped with computer (Windows 7), printer, photocopier (sufficient material and A4 paper, all necessary office supplies, such as stapling machines, scissors, glue, pens, hole puncher etc.)

Support Personnel

At the reception area during the registration our staff from the Swedish Parachute association will give support. This staff will be available during the entire duration of the Meeting. Technical support (if necessary) will be given by the conference staff.

Internet Connections

The conference center and all rooms have free Wi-Fi.

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Accommodation

Standard single room:

Standard twin room:

Superior double room:

Other facilities

The hotel has a fully equipped modern gym, sauna and a comfortable relax-department.

Meals

Breakfast, lunch and coffee breaks and evening meal are included Accompanying Persons will only be provided with breakfast and the evening meal.

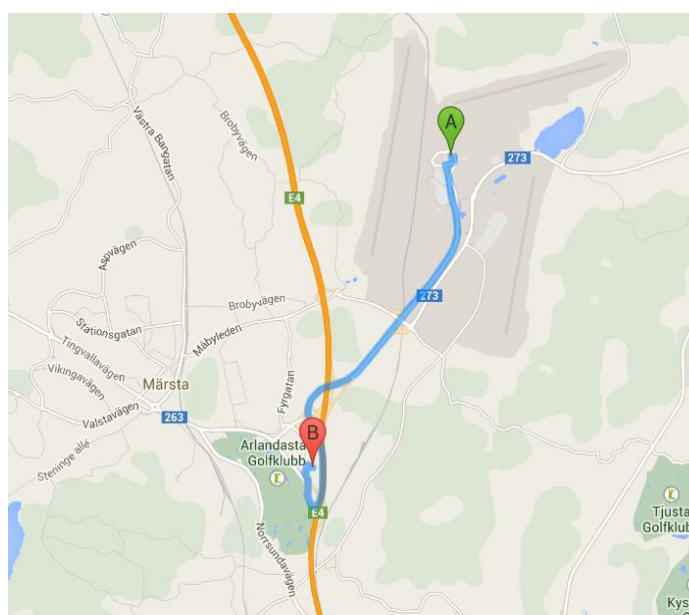
Travel

Stockholm has an international airport, called Arlanda (ARN), which is located 5 minutes from the hotel. The hotel has a bus – free of charge – from Arlanda **bus stop 18**.

From Arlanda to the hotel: xx:10 & xx:40 between 04:10-00:40. From the hotel to Arlanda: xx:00 & xx:30 between 04:00-00:30.

There will be a person at Arlanda International Airport to direct registered delegates to the bus which will take them to the accommodation and meeting venue.

Arlanda International (A), the hotel and meeting venue (B).



Registration Fee

Single or double rooms from Tuesday afternoon January 27th to Sunday noon February 1st.
€ 800 in a single room and € 710 in a double room for the whole conference.

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Lunch at the venue from January 28th to February 1st

Two coffee breaks a day from January 28th to January 31st

One coffee break before lunch on Sunday February 1st

Two-course dinner from January 27th to Friday 30th

Special Dinner on Saturday January 31st

for the Plenary Meeting only: Single or double rooms from Friday afternoon January 30th to Sunday noon February 1st € 400 in a single room and € 350 in a double room. Breakfast, lunch, coffee breaks and special dinner Saturday January 31st included.

Entry Fee without accommodation, breakfast, lunch and coffee breaks: € 250

Accompanying persons in a double room: € 450 covers: accommodation, breakfast, dinner and special dinner on Saturday January 31st.

Extra days

Extra days at the hotel will be possible for € 60 per night, for a single room and € 80 per night for a double room, including breakfast only. For reservations, please contact the hotel directly at +46 8 595 111 00, or email: g.arlanda@choice.se

Financial Matters

The Registration Fee should be paid by Wire Transfer to a bank, the detailed information and the bank account will be published in Bulletin #1, along with the registration form.

It is possible to pay cash at the venue of the Plenary Meeting, for special circumstances.

The registration and payment deadline is December 1st 2014. Extra charge for late registration is € 50.

If payment has not been transferred to the account below by January 1st 2015 no accommodation will be reserved.

After January 1st 2015 you can register for the conference only as the hotel cannot guarantee rooms being available after this date.

****We highly recommend payment to be made at time of pre-registration.**

Contact information

Person authorizing proposal Name: Pia Berggren Position: Delegate	Contact person: Name: Elisabet Mikaelsson Email: elisabet.mikaelsson@koping.net Telephone: +46 70 741 85 91 Street Address: Minkstigen 9 City: S-731 43 Köping, Sweden
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